

Deferral Application Form

About this form

This form is to be used when making an application to defer your enrolment into a course with us. You may defer your studies for up to 12 months. You must provide evidence of compassionate or compelling circumstances in order to defer your studies. Compassionate and compelling circumstances are personal circumstances that are involuntary and outside your control, for example, medical, family, wellbeing, or enrolment circumstances, and present you with limited or no choice. You must also provide supporting evidence with your application (eg a medical certificate).

Student details

Given name/s			
Surname			
Date of birth		Student number	
Phone number/s			
Email address			

Reason for deferral

Please briefly describe the reason you have decided to defer your studies.

Medical Grounds Compelling/compassionate Reasons Future intake/Date Visa Delay

International students must state the reason, and provide documentation for deferring their studies as Grenfell Institute of Technology Australia needs to notify this information to the Department of Home Affairs (DHA) via PRISMS.

Documents attached

Medical Certificate Travel Documents Mails Supporting certificates

Deferment from ____ / ____ / ____ Deferment till ____ / ____ / ____

I understand that the institute will grant a deferral of my commencement of studies only if there are compelling and compassionate circumstances and the evidence has been attached.

I have been advised to contact the Department Home Affairs as it may affect my visa status.

I understand that course deferral fee is \$200 and I agree to pay it to process my request.

I have been advised of all the relevant consequences of the outcome of my request.

I have been advised of all the relevant information in relation to the request made on this form.

I am aware of my appeal rights.

I have been advised that the time for processing of the application is 5 working days.

Student Signature		Date	
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For Office Use Only				
Request Received By	Signature		Date	
Finance Approval	Signature		Date	
Decision of Request	<input type="checkbox"/> Granted <input type="checkbox"/> Not Granted			
Decision granted/not granted by	Signature		Date	
Reason for decision				